

# Westfield Fire and Rescue District

---

Regular Meeting  
November 18, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley – aye.

## Comments from the floor

- N/A

## Chief's Report

- 1<sup>st</sup> of the month meeting

## Minutes to be approved

- *Schmidt makes a motion to accept the November 4, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner - aye.*

## Fiscal officer's Report

Payment list of bills from November 5 to November 18 total \$14,641.68.

Likley recommended that all district bills come directly to FO with the billing address the township office. FO has been changing the billing address as bills come in.

- Young Freightliner - \$3,565.68 – Repairs to Pumper/Tender 162-1
- Med-Tech Resource LLC - \$1,754.07 – Squad supplies
- Zoll Medical Corporation - \$1,400.00 – Audio Pulse Battery
- Check held for John D. Preuer & Associates until further clarification from Chief Fletcher is made. Invoice date is August 7, 2019, the amount of \$168.50
- *Likley makes a motion to authorize the payment of bills totaling \$14,473.18 as submitted; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.*

## Fund Status

\$158,918.07 Checking Balance

\$100,749.20 Investment CD

## Appropriation Reallocations

- \$650.00 to 1000-220-323-1621 Tanker from 1000-220-323-1601 Maintenance Equipment

2020 Temporary Appropriations were e-mailed to the Trustees for their review. FO process to provide temporary appropriations is to review 2019 expense through March to establish temporary funds for 2020. Trustee Schmidt asked than an additional column be added to reflect the 2019 numbers for comparison.

# Westfield Fire and Rescue District

Trustee Horner questioned whether the new Safety Services building was taken into consideration for the electricity appropriations. They will need to be approved before year end.

- Trustee Likley sent a Year over Year comparison of District Revenue to the Board and was questioning some of the significant variances. Chief Fletcher provided a response as to some of the billing issues. Likley's question of the Intergovernmental revenue lines and the total revenue decline year over year of \$42,461. Information based on provided fiscal reports. This YoY comparison added to the record. F.O. Haendiges has been asked to clarify discrepancies and variances.

## Correspondence

- N/A

## Old Business

- The \$13,500.00 in donated funds will be held by the Fire Association and invoices will be paid through their checking account. Since those funds will not be transferred to WFRD no Amended Appropriations is necessary. Those costs outside of the Bond Account will be removed from the Construction Cost Tracking Spreadsheet.
- The Electric bill received setting up the account will be paid from Bond Construction funds.
- The Lease Agreement between Westfield Township & WFRD is still an outstanding open item and at the Prosecutor's Office for review. Likley will contact Tom Karris Prosecutors office as to status.

## New Business

- N/A

## Announcements

- December 2, 2019 – WFRD Regular Meeting 6:30 PM

*Likley makes a motion to adjourn at 6:55 PM; seconded by Horner. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved: 12-2-19*

  
Trustee James Likley, Chair

  
Trustee Craig Horner

  
Trustee Michael Schmidt